

**ANSWERING THE CALL
FOR 90 YEARS**INDIANAPOLIS, INDIANA
INDIANA CONVENTION CENTER
& LUCAS OIL STADIUM

Exhibitor Certificate of Liability Insurance / EAC:

Exhibitors Certificate of Liability Insurance (required for all exhibitors)

As in past years, FDIC requires each exhibitor to carry commercial general certificate of liability insurance throughout the Exhibition.

- Trade Show Exhibitor Insurance certificate - Form 1018B
- Exhibitor's insurance carrier must issue such Certificate of Liability Insurance.
- PennWell/ FDIC 2016 do not require a certain form.

To ensure that the certificate of liability insurance is correct, please make sure that it includes the following:

- *Exhibiting Company Name*
- *Under Description of Operations*, please include:
"All activities related to PennWell/ FDIC 2016, Indiana Convention Center and Lucas Oil Stadium, Indianapolis, IN April 24-29, 2017 (including the Exhibition dates, move-in, set-up, and tear down)"

Contact your company's insurance provider to obtain a certificate of liability insurance.

Need Insurance? If you do not have insurance that will cover you during the event it is available through our preferred insurance company Rainprotection E: sales@rainprotection.net P: (800) 528-7975

URL: rainprotection.net "Please note that PennWell is not affiliated with this or any other insurance company and is only providing information as a preferred vendor."

Exhibitor Appointed Contractor (EAC)

An Exhibitor Appointed Contractor (EAC) is a company (other than the official service contractor, Brede Allied., listed in the Exhibitor Service manual) that provides any service at Exhibitor's request and needs access to Exhibitor booth during the display, installation and/or dismantling period. It is the exhibitor's sole responsibility to ensure that their EAC form has been completed and submitted. This form is required in order for Pennwell/ FDIC 2016 event management to allow EAC's access to the event.

- Exhibitor must complete and return the Exhibitor Appointed Contractor Request Form *located in the BREDE section of the exhibitor manual* for each desired EAC.
- Exhibitors hiring another EAC must still supply its own certificate of liability insurance.
- PennWell/ FDIC 2017 must have a copy of your certificate of liability insurance prior to setting up your exhibit.

**Complete certificates of liability insurance form must be emailed to: Lauren Brenner
E: laurenb@pennwell.com and Danielle McCloud Cohen E: daniellem@pennwell.com**

All exhibitors MUST file an EAC form (if using an EAC) and a certificate of Liability with Show Management no later than March 15, 2016.