



INBOUND FREIGHT PROCEDURES

ALL FREIGHT MUST BE ACCOMPANIED BY
A CERTIFIED SCALE TICKET

ALL DRIVERS MUST PROVIDE THE FOLLOWING INFORMATION ON THEIR BILLS OF LADING:

1. BOOTH NUMBER
2. EXHIBITOR'S NAME
3. SHIPPER'S NAME
4. PIECE SUMMARY
5. NET, GROSS AND TARE WEIGHT

PIECE SUMMARIES MUST BE BROKEN INTO THE FOLLOWING CATEGORIES:

1. CRATES.....(WOODEN BOXES)
2. CARTONS.....(CARDBOARD BOXES)
3. CARPETS.....(RUGS AND PADS)
4. SKIDS.....(PALLETS)
5. BUNDLES
6. MACHINES
7. MISCELLANEOUS....(LOOSE OR UNPACKED ITEMS)

ALL BILLS MUST CONTAIN THIS INFORMATION BEFORE THE
FREIGHT CLERK CAN ACCEPT THEM.

IF YOU CANNOT PROVIDE ANY OF THE REQUESTED INFORMATION
PLEASE CONTACT YOUR DISPATCH OR CHECK YOUR FREIGHT.



Shipping Information



Brede/Allied will receive your shipment(s) either in advance at our local warehouse or directly at the exhibit site. You may ship via the carrier of your choice. Ship prepaid, collect shipments will not be accepted.

SHIPPING INFORMATION	
<p><u>Advance Warehouse:</u> Must arrive no later than, Monday, April 2, 2012 to obtain advance pricing.</p>	<p>FDIC 2012 Company Name & Booth # C/O Brede/Allied C/O YRC 1818 South High School Rd Indianapolis, IN 46241</p>
<p><u>Direct - Show Site:</u> Must not arrive prior to Monday, April 16, 2012 or in accordance with the move-in schedule.</p>	<p>FDIC 2012 Company Name & Booth # C/O Brede/Allied C/O Indiana Convention Center 100 South Capitol Ave Indianapolis, IN 46225 or FDIC 2012 Company Name & Booth # C/O Brede/Allied C/O Lucas Oil Stadium 500 South Capitol Ave Indianapolis, IN 46225</p>



Find more on Bredeallied.com

For rates see the Material Handling Order Form.

ADVANCE SHIPMENTS TO BES/ACS WAREHOUSE - crates, cartons, fiber cases only:

Rates include:

- Unloading crated materials. The warehouse cannot receive uncrated shipments.
- Storing at the warehouse for up to 30 days.
- Reloading onto our trucks and delivery to the exhibit site.
- Unloading materials and delivery to your booth.
- Picking up, storing and returning empty shipping containers.
- Reloading out freight for return onto your carrier

DIRECT SHIPMENTS TO EXHIBIT SITE:

Rates include:

- Unloading materials and delivery to your booth.
- Picking up, storing and returning empty shipping containers.
- Reloading equipment for return to your specified destination.

Shipping Information (continued)

Read the "LIMITS OF LIABILITY & RESPONSIBILITY" form included in this service manual for extremely important information concerning shipping and Material Handling.

Please prepay all shipping charges. BES/ACS cannot accept or be responsible for collect shipments.

All shipments must have a bill of lading or delivery slip showing the number of pieces, weight and type of merchandise. Upon shipping, immediately send copies of bills of lading to BES/ACS and the name of your on-site representative.

Certified weight receipts are required for all shipments. BES/ACS will estimate weight for private vehicles without certified weight receipts.

Separate mixed van shipments between crated and uncrated and clearly identify the weights of each bill of lading.

All shipments must be consigned c/o Brede Exposition Services/Allied Convention Service, Inc. to enable us to accept them for handling. Convention centers and hotels will not accept direct shipments consigned to them, as they have no facilities for receiving or storing freight.

Labor and equipment for unloading and loading are included in the Material Handling rates. Labor and equipment will be available for uncrating, unskidding, assembling, positioning, leveling, dismantling, recrating and reskidding machinery and/or equipment of exhibitors. Place your orders for this labor with the "Labor" order form included in this service manual.

If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible, supply your own rigging equipment with shipments and pre-rig your material.

Shipping cartons will be picked up, stored and returned after the show if they are affixed with "Empty" labels by the exhibitor. These labels will be available at the BES/ACS service desk and are for **empty storage only**.

Shipping information, bills of lading and labels will be available at the BES/ACS service desk. *Exhibitors selecting non-official carriers will need to make their own arrangements for pick-up.*





EXHIBITION MATERIAL

FOR ADVANCED SHIPMENTS ONLY

MUST ARRIVE NO LATER THAN APRIL 2, 2012 TO OBTAIN ADVANCE PRICING

COMPANY NAME: _____ Booth # _____

FDIC 2012
C/O BREDE/ALLIED
C/O YRC
1818 SOUTH HIGH SCHOOL RD
INDIANAPOLIS, IN 46241

CARRIER _____ NO. _____ OF _____ PIECES _____

Brede EXPOSITION SERVICES
Allied Convention Service, Inc.
www.bredeallied.com

2502 Lake Orange Drive
Orlando, FL 32837
Ph: 407.851.0261
Fax: 407.859.3904
info@bredeallied.com



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COMPANY NAME: _____ Booth # _____

FDIC 2012
C/O BREDE/ALLIED
C/O YRC
1818 SOUTH HIGH SCHOOL RD
INDIANAPOLIS, IN 46241

CARRIER _____ NO. _____ OF _____ PIECES _____

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2502 Lake Orange Drive
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Ph: 407.851.0261
Fax: 407.859.3904
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Important note: Hazardous materials will not be accepted at the warehouse.



EXHIBITION MATERIAL
FOR APPARATUS CARPET ONLY

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COMPANY NAME: _____ Booth # _____

FDIC 2012

C/O BREDE/ALLIED

C/O YRC

1818 SOUTH HIGH SCHOOL RD

INDIANAPOLIS, IN 46241

CARRIER _____ NO. _____ OF _____ PIECES _____

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FDIC 2012

C/O BREDE/ALLIED

C/O YRC

1818 SOUTH HIGH SCHOOL RD

INDIANAPOLIS, IN 46241

CARRIER _____ NO. _____ OF _____ PIECES _____

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EXHIBITION MATERIAL
FOR HANGING SIGNS ONLY

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COMPANY NAME: _____ Booth # _____

FDIC 2012
C/O BREDE/ALLIED
C/O YRC
1818 SOUTH HIGH SCHOOL RD
INDIANAPOLIS, IN 46241

CARRIER _____ NO. _____ OF _____ PIECES _____

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INDIANAPOLIS, IN 46241

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EXHIBITION MATERIAL TO ICC
FOR DIRECT SHIPMENTS ONLY

MUST NOT ARRIVE PRIOR TO APRIL 16, 2012

COMPANY NAME: _____ Booth # _____

FDIC 2012

C/O BREDE/ALLIED

C/O INDIANAPOLIS CONVENTION CENTER

100 SOUTH CAPITOL AVE

INDIANAPOLIS, IN 46225

CARRIER _____ NO. _____ OF _____ PIECES _____

Brede EXPOSITION SERVICES
Allied Convention Service, Inc.
www.bredeallied.com

2502 Lake Orange Drive
Orlando, FL 32837
Ph: 407.851.0261
Fax: 407.859.3904
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FOR DIRECT SHIPMENTS ONLY

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COMPANY NAME: _____ Booth # _____

FDIC 2012

C/O BREDE/ALLIED

C/O INDIANAPOLIS CONVENTION CENTER

100 SOUTH CAPITOL AVE

INDIANAPOLIS, IN 46225

CARRIER _____ NO. _____ OF _____ PIECES _____

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2502 Lake Orange Drive
Orlando, FL 32837
Ph: 407.851.0261
Fax: 407.859.3904
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EXHIBITION MATERIAL TO LOS
FOR DIRECT SHIPMENTS ONLY

MUST NOT ARRIVE PRIOR TO APRIL 16, 2012

COMPANY NAME: _____ Booth # _____

FDIC 2012

C/O BREDE/ALLIED
C/O LUCAS OIL STADIUM
500 SOUTH CAPITOL AVE
INDIANAPOLIS, IN 46225

CARRIER _____ NO. _____ OF _____ PIECES _____

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Allied Convention Service, Inc.
www.bredeallied.com

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Orlando, FL 32837
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FOR DIRECT SHIPMENTS ONLY

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COMPANY NAME: _____ Booth # _____

FDIC 2012

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C/O LUCAS OIL STADIUM
500 SOUTH CAPITOL AVE
INDIANAPOLIS, IN 46225

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